



Chesaning Township Minutes
Regular Meeting & Budget Public Hearing
March 6, 2014 @ 7:30 p.m.

Regular Meeting: Called to order at 7:35 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Corrin held a moment of silence for Planning Commission Member Thomas Tithof whose mother passed away March 5, 2014.

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of February 6, 2014 and the Budget Work Session Special Meeting of February 18, 2014 were presented for approval.

Public Comments: None

Open Budget Public Hearing: The public hearing was called to order at 7:40 p.m.

Fiscal Year 2014-2015 General Fund Budget – The board reviewed the proposed fiscal year 2014-2015 General Fund budget, millage rates, and proposed meeting dates, fee schedules, and salary schedules.

Fiscal Year 2014-2015 Refuse & Recycle Budget – The board reviewed the proposed fiscal year 2014-2015 Refuse & Recycle budget.

Public Comment – None

Close Budget Public Hearing: The public hearing was closed at 7:47 p.m.

Committee/Board Reports:

County Commissioner – Greenfelder reported she was appointed to the County Board of Health on January 1, 2014 and is hopeful she will be able to assist with ongoing issues at the Rehmann Health Center. She is additionally a member of the County Parks and Rec Committee noting the four year Parks and Rec plan includes a proposed extension of the rail trail two miles south of St. Charles. She noted millage questions proposed to be brought before the voters in 2014 include mosquito control with an increase to .64 mills from the .50 mills collected the past 25 years, a four year renewal of the Commission on Aging .43 mills, and a possible zoo millage. She added County budget work is beginning; bonding of County pensions will result in a savings of \$15 million over 15 years, union negotiations are ongoing, a hiring freeze continues though positions continue to be filled on a one-on-one basis.

County Road Commission – No one present to report, monthly report of activity has been received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Hemgesberg stated roads will be flagged wider next year to allow better access for snowplowing and funerals; this year's heavy snowfall resulted in some issues. Hedrich suggested plowing more often and using a loader if necessary. Hedrich noted county workers are watching during spring work for a stone that may be appropriate for township use as the mausoleum sign structure. Corrin noted frost restrictions will be put in place on most roads this week.

Building Official – No one present to report.

Ordinance Enforcement Officer – Corrin noted as weather improves enforcement of fences, cars and buildings will be addressed, adding grants for blight clean-up are being looked into.

Parks & Rec – Carlton reported the commission met March 5, 2014 with 5 of 9 members in attendance adding only 1 new member was present. Member roles and the budget were discussed; planning of the river race has begun with a date and time yet to be finalized; a fundraiser play is being held March 7-9 with proceeds to go to Parks & Rec; the Village has indicated they have someone to work on a new five year Parks & Rec plan at no charge; continuation of the camping weekend is being discussed.

Rehmann Health Center – Gross read a letter from the Center Director expressing gratitude for the Township's quick response to their recent request for financial aid. Gross noted a recent WIC clinic cancellation and on-going cancellations of services due to staffing shortages and weather. She reported the FFA held a donkey basketball fundraiser on March 3, 2014 and proceeds were donated to the United Appeal adding this year's United Appeal contributions are down overall. Applications for United Appeal dollars will be sought and money should be distributed in approximately 45 days.

Fire Board – Corrin noted the Board received its' first financial reports from Hoerner Associates at their meeting and are satisfied with the work; a \$5,800 grant has been received from the DNR; the 2014-2015 Budget is being drafted; the audit was reviewed during the board meeting (a copy of the audit was presented for the Township's records).

MMWA – Kukulis noted no March meeting has been scheduled, the next regular meeting will be held in April.

Task Force – Carlton noted committee reports were received; library task force member vacancy will be co-chaired until a new Director is hired, and Chesaning Union School District Superintendent McGough reported on the upcoming school election.

Board Officials Reports:

Supervisor – Corrin reported a Friends of the Shiawassee River meeting was held recently at Baker College in Owosso; preventing water erosion, zoning to keep water clean, water quality, and water recreation were subjects of the meeting. The Saginaw County District 3 Road Commission held an informational meeting for Township Supervisors February 28 at Chesaning Township Hall; shared funding was discussed. The County proposed changing from the 65% township/35% county funding allotment to an 80% township/20% county funding for 2014-2015 road maintenance and repairs, additionally pothole filling would now to be funded by the townships. These changes are a result of the unexpected increase in winter weather related maintenance causing large budget shortfalls at the County. Corrin noted these changes will impact what road work can be done. Cutting out seal coating and crack sealing could offset some costs but damage due to spring thaws will be unknown at the time the township will be scheduling road projects with the County. He noted further discussion on roads will need to take place. He noted, the Gary Road bridge project has been delayed until November, work will be completed during the winter with the intent to be out of the river by mid March (2015) for spawning season; the project should be completed by June 2015. Corrin stated the Saginaw Future annual meeting held February 21, 2014 was well attended; Chesaning's Hehr Glass Company was recognized for a recent expansion. Board of Review held their organizational meeting March 3, 2014; protests will be heard during their Monday, March 10 and Tuesday, March 11 meeting sessions. Corrin noted Vogl looked into a grant for replacement parts on the Town Hall playscape; the vendor indicated grant dollars could not be used for replacement parts; costs for the items needing replacement were excessive. Other sources will be looked at for these parts.

Clerk – Kukulis reported she has been working on the 2014-2015 Budget, the fire assessment district, the upcoming May 6 school election, and the 2013-2014 audit will be an upcoming priority focus.

Treasurer – Gross reported tax collections finished February 28; the County has been in contact with her regarding settlement; a state revenue sharing check was received in the amount of \$28,362.00 down slightly from the same period last year.

Unfinished Business:

None

New Business:

Fiscal Year 2013-2014 Budget Amendments – Kukulis presented a Fiscal Year 2013-2014 General Fund Budget amendment for board approval, moving \$2500 from Contingencies to General Administration.

Fiscal Year 2014-2015 General Fund Budget – The board reviewed and adopted the proposed 2014-2015 General Fund Budget.

Fiscal Year 2014-2015 Refuse & Recycle Budget – The board reviewed and adopted the proposed 2014-2015 Refuse & Recycle Budget.

Fiscal Year 2014-2015 Salary Schedule – The board reviewed and adopted the proposed 2014-2015 Salary Schedule.

Fiscal Year 2014-2015 Fee Schedule – The board reviewed and adopted the proposed 2014-2015 Fee Schedule.

Fiscal Year 2014-2015 Board Meeting Schedule – The board reviewed and adopted the proposed 2014-2015 Board Meeting Schedule.

Commission/Committee Appointments – Corrin noted one Planning Commission position, Hemgesberg's, and one Zoning Board of Appeals position, Hornak's, are up for renewal and asked the board to consider re-appointing them to the positions.

Consider Adoption Saginaw Future Annual Contract – Corrin presented the Agreement for Services with Saginaw Future Inc. for board consideration.

Consider Resolution to Initiate Fire Protection – Corrin explained 2013 was the final year of a 14 year fire protection assessment district. The assessment district funded Chesaning Township resident's share of the Chesaning-Brady Fire Protection costs through the collection of 1.5 mills of ad valorem tax assessed upon all real properties benefited. Kukulis explained this resolution will initiate the intent to establish a new 15 year fire protection district to replace the previously existing district. The board considered and adopted the Resolution to Initiate Fire Protection.

Consider Township/Village Tire Recycling Day – Hedrich asked for board consensus, and it was given, allowing him to contact the Village of Chesaning to move forward with the planning of a tire recycling day to be held this spring.

Extended Public Comment:

None

Extended Township Board Comment:

None

Items Approved:

- Motion by Hemgesberg, support by Carlton, to approve the agenda as presented. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to approve the February 6, 2014, Regular Board Meeting minutes as presented. Motion Carried.
- Motion by Hedrich, support by Gross, to approve the February 18, 2014, Budget Work Session Special Meeting minutes as presented. Motion Carried.
- Motion by Hornak, support by Carlton, to amend the Fiscal Year 2013-2014 General Fund Budget, moving \$2,500 from Contingencies to General Administration. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to adopt the Fiscal Year 2014-2015 General Fund Budget, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Kukulis, to adopt the Fiscal Year 2014-2015 Refuse & Recycle Budget, as presented. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Carlton, to approve Supervisor Annual Salary at \$9,000.00, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve Clerk Annual Salary at \$18,000.00, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to approve Treasurer Annual Salary at \$17,000.00, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Kukulis, support by Gross, to approve Trustee Annual Salary at \$2,160.00 each trustee, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to approve Appointed and Hired Employee Salaries, and Mileage Schedule, as presented. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to adopt the 2014-2015 Fee Schedule, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to adopt the following Schedule of Board Meeting Dates on the first Thursday of each month at 7:30 p.m. at the Township Hall, 1025 W. Brady Street, Chesaning: April 3, 2014; May 1, 2014; June 5, 2014; July 1, 2014 (Tuesday-Date Adjusted for Holiday); August 7, 2014; September 4, 2014; October 2, 2014; November 6, 2014; December 4, 2014; January 8, 2015 (2nd Thursday-Date Adjusted for Holiday); February 5, 2015; and March 5, 2015. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- NOTE: Complete Budget, Fee Schedule and Salary Schedule are available for review in the Clerk's office and on the bulletin board on the front of the township building.
- Motion by Kukulis, support by Hedrich, to re-appoint both Peter Hemgesberg to the Planning Commission and Kenneth Hornak to the Zoning Board of Appeals for three year terms each. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to adopt the annual Agreement For Services contract, April 1, 2014 through March 31, 2015, with Saginaw Future, Inc. at a cost of \$500.00. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to adopt a Resolution To Initiate Fire Protection for all real property located within the Township of Chesaning, as presented. (Complete copy available in the Clerk's office.) Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Carlton, to pay bills, as presented. Bills totaled \$51,852.08. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to adjourn the meeting at 9:18 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**