



**Chesaning Township Minutes
Regular Meeting
January 8, 2015 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:30 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

A moment of silence was held to honor both Trustee Carlton's father who passed away January 1, 2015 and Supervisor Corrin's brother who passed away December 9, 2014.

Approval of Agenda: Agenda was presented for approval; Item f) Wildwood Cemetery Mausoleum Sign was added to the agenda under New Business.

Approval of Minutes: Minutes of the Regular Board Meeting of December 4, 2014 were presented for approval.

Public Comments: None

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received

SCTOA – Hornak noted no meeting was held.

Cemetery – Hemgesberg stated roads were not flagged for snow removal this year and suggested the contractor be contacted to establish a perimeter marking now that snow is on the ground. Hedrich stated he would like to see the cemetery roads cleared more often for those visiting; additionally he noted one stump appears to have been missed and still needs to be removed by the tree contractor.

Building Official – No one present to report. Corrin stated the list of permits issued for 2014 is being completed.

Ordinance Enforcement Officer – No one present to report. Corrin noted car violations have been sited and issues remain with the removal of blighted buildings.

Parks & Rec – Carlton stated Village Manager Feltman attended the meeting held January 7, 2015; tweaking was made to the 5-year master plan; Nancy Krause spoke about a river clean-up grant being applied for by Friends of the Shiawassee, the Village is additionally applying for a grant to match it; Board Member Teal's and Richardson's terms end in two months, new members will need to be appointed; the Village is budgeting for safety features for Peet Park; other items such as planting fruit trees for a community garden and weed control were discussed.

Rehmann Health Center – Gross stated no meeting was held; the United Appeal drive has raised \$17,000 to date but has a long way to go to meet the goal.

Fire Board – Corrin stated the year end training meeting will be held at the K of C Hall; a FEMA grant for fire equipment (hoses) is being applied for; 2014 ended with 133 runs made lower than last year's 175 runs; the new engine is now housed at Station 2 in Oakley and engine 5 has been brought to Chesaning; engine 11 is for sale and will make a good truck for a small unit.

MMWA – Kukulis noted recycling contracts were addressed at the last meeting, beginning January 1 one-step recycling is available, sorting of materials is no longer necessary, residents can continue to use the 18 gallon recycle bins or may now use a 33-gallon trash can marked with a large "R" or a sticker that is available in the town hall to indicate recyclables; MMWA will put on an education campaign about this change in the spring, until then a link to their site with more detail is on our website homepage; a service bulletin notifying residents of delays to service and/or pickups being suspended due to weather/road conditions has been issued for the winter months; the ice/snow mix received this past week hampered pickup on Frandsche and Niver Roads.

Task Force – Corrin stated due to the holidays a combined meeting for November and December was held December 16, 2014; Nancy Krause from Friends of the Shiawassee gave an informal update on the bug collection that took place and plans for a river clean-up; member reports were additionally given.

Board Officials Reports:

Supervisor – Corrin noted the State has notified the Township of an assessing audit scheduled for this year; the 20% review of properties has begun again for the calendar year; the MTA Annual Convention will be held at the end of this month Carlton and Corrin will be attending; January 17 is the Chamber's annual dinner meeting, the cost is \$35/person; the County has estimated costs on the work in the 7,800 acre Bear Creek Drain clean-up at \$2.2 million with Chesaning Township's estimated at-large cost to be \$165,000 and a \$225/acre cost to be assessed to landowners in the district, St. Charles Township, Saginaw County and the State will additionally be assessed a share of the cost; discussion continues between Shiawassee and Saginaw Counties regarding the water that runs into the Bear Creek Drain from 2,200 acres located in Shiawassee County, if Shiawassee County agrees to share the cost a new project would be established known as the Young's Inter-County Drain.

Clerk – Kukulis noted work on year-end payroll tax reports continues; a May Special Election will be held on a State road funding question, Administrative Assistant Hilzinger attended QVF training January 7, will be attending Election Official Accreditation Training on January 15 and 16, and E-Pollbook training on February 11; the Treasurer's and Clerk's computers still need to be upgraded or replaced due to the non-supported Windows XP software that these computers currently use. This work will most likely force other non-supported programs used on these computers to have issues which will additionally need to be resolved. A firm out of Saginaw, Computer Management Technologies, was contacted for a no-cost on-site consultation, they will be at the hall on January 13 to problem solve, propose solutions and give costs.

Treasurer – Gross reported a State Revenue Sharing check of \$31,113 was received, up from the \$29,723 received at the same time last year; property taxes continue to be collected with interest now at 5% on Summer taxes; Veteran exemptions have been coming in, one poverty exemption has been filed, one July Board of Review homestead correction has been received, and the Assessor has mailed personal property statements to business owners.

Unfinished Business:

Appoint Board of Review Member-Alternate (To Fill Vacancy) - Corrin noted contact is being made with a possible member.

Appoint Planning Commission Member (To Fill Vacancy) – Corrin noted contact is being made with a possible member.

New Business:

Budget Process – Set Work Session Date(s) – Corrin noted the 2015-16 Budget must be adopted at the March 5, 2015 meeting for it to be in place on April 1. The Board set Tuesday, February 17 at 6:30 p.m. with an alternate date of Wednesday, February 18 at 6:30 p.m. for the budget work session.

Resolution – Bank Signer Authorizations – Kukulis presented a resolution updating and authorizing bank signer's to the Township's banking accounts.

Consider Extension of Tax Bill Due Date (to March 2, 2015) – Gross noted it has been past practice of the Board to extend the collection due date of taxes without penalty noting the February 28 due date falls on Saturday so Monday, March 2 would be the final date to pay taxes at the Township.

Assessing Maintenance Contract Discussion (Contract Ending 3/31/2015) – Corrin noted the Township is in the final year of a 3-year assessing contract with Landmark Appraisal, he has discussed this with the Assessor and he has indicated Landmark is interested in renewing their contract with the Township. He asked for Board direction on how to proceed. The Board indicated their satisfaction with Landmark Appraisal and the Assessor and by consensus asked Corrin to follow-up with them regarding a contract renewal to be brought back to the Board in February for action.

Appoint Phillip Lerner Board Member to the Joint Building Authority/Re-Appoint Mary VanLoon Board Member to the Chesaning-Brady Fire Authority (Terms Ending 3/31/2016) – Corrin presented two appointments to be filled, one to the Joint Building Authority Board and another to the Chesaning-Brady Fire Authority Board.

Wildwood Cemetery Mausoleum Sign – Kukulis stated Misiuk Funeral Home has confirmed dimensions of the previously proposed Mausoleum Sign. The finished marker tablet listing the occupant names would be 24" x 6" x 30" and will be mounted on a base measuring 34" x 12" x 6". The cost of the marker/base will be \$2,552.15, Misiuk's actual cost. The board discussed the finished height of the sign (36") and felt it should be set on a raised foundation a minimum of 24" above ground for ease in reading. The Board was happy with the proposed sign and asked the cemetery committee meet and bring a foundation recommendation back to the February meeting.

Extended Public Comment: None

Extended Township Board Comment: None

Items Approved:

- Motion by Hornak, support by Hemgesberg, to approve the agenda, as presented, with the addition of Item f) Wildwood Cemetery Mausoleum Sign added under New Business. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the December 4, 2014 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to adopt the Resolution For Bank Signer Authorization, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Carlton to extend the tax bill due date to March 2, 2015 without a penalty. Motion Carried.
- Motion by Hemgesberg, support by Hedrich to appoint Phillip Larner to the Chesaning Brady Joint Building Authority with a term ending March 31, 2016. Motion Carried.
- Motion by Hemgesberg, support by Carlton to re-appoint Mary VanLoon to the Chesaning Brady Fire Authority Board with a term ending March 31, 2016. Motion Carried
- Motion by Hornak, support by Hemgesberg to accept the price of \$2,552.15 and to purchase a sign for the Wildwood Cemetery Mausoleum listing its occupants. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hedrich, to pay bills, as presented. Bills totaled \$63,752.12. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Kukulis, to adjourn the meeting at 9:10 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**