



**AGENDA**  
October 5, 2017  
7:30 p.m.

**Regular Meeting**

**Call to Order – Pledge of Allegiance**

**Roll Call:**     \_\_\_Corrin \_\_\_Kukulis \_\_\_Gross  
                  \_\_\_Carlton \_\_\_Hedrich \_\_\_Hemgesberg \_\_\_Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** September 7, 2017 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person  
                                Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
  - a. County Commissioner – Kyle Harris
  - b. County Road Commission – Dennis Borchard
  - c. SCTOA – Ken Hornak
  - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
  - e. Building Official – Rob Kehoe
  - f. Ordinance Enforcement Officer – Pat Olk
  - g. Parks & Rec – Kevin Carlton
  - h. Rehmann Health Center – Cathy Gross
  - i. Fire Board Authority – Robert Corrin
  - j. Mid Michigan Waste Authority – Frances Kukulis
  - k. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
  - a. Supervisor
  - b. Clerk
  - c. Treasurer
6. **Unfinished Business:**
  - a. Continued Discussion McDonald Corporation Sewer
  - b.
7. **New Business:**
  - a. Consider Adoption of a Resolution to Adopt the Saginaw County Hazard Mitigation Plan
  - b. Accept Fiscal Year Ended March 31, 2017 Audit Report
  - c. Cemetery Fall Clean-up Ad (Published 2 weeks 10-1-2017 & 10-8-2017, Clean-up by 10-15-2017)
  - d. Town Hall & Parshallburg Park Porta-john (Pick-up before Halloween)
  - e. Property Additions/Deletions to Refuse/Recycle Special Assessment Roll
  - f. Consider 2017 Winter Tax Refuse/Recycle Special Assessment Roll – Proposed Rate \$142.00/parcel = 2.9% increase from \$138.00/2016 Winter Tax Bill
  - g. MTA On the Road - 2017 Regional Meetings – 10-17-17 Grand Blanc Genesys Conference Center
  - h. \*Discuss MTA Article on Michigan Medical Marijuana Act
8. **Extended Public Comment:**           Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**

**\*Addition to Agenda**



**Chesaning Township Minutes  
Regular Meeting  
October 5, 2017 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:34 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

**Members Absent:** None

**Approval of Agenda:** Agenda was presented for approval.

**Approval of Minutes:** Minutes of the September 7, 2017 Regular Board Meeting were presented for approval.

**Public Comments:** Steve Manial of 11924 West Brady Road addressed the Board regarding discussion of extending sewer service to businesses on M-52/M-57 reminding the Board of the past attempt to extend service and asking the Board to diligently look into all facts including tap-in fees and usage rates (tap-in fees were previously projected at around \$5,000 and usage rates at 1-1/2 times village rates) that would be charged before moving forward with this project.

**Committee/Board Reports:**

County Commissioner – Commissioner Harris updated the Board on County activities stating the budget was passed with a 1.5% increase in Officials' wages, employee health care being redone, and a new conference room for the Register of Deeds office. He additionally noted past practice of the County was to end a program when grant funding ended but it was decided the major crimes unit will be kept, he indicated a concern funds may be being shuffled from the extra voted road patrol millage. Hemgesberg asked if the County MERS plan has been addressed; Harris noted it has with a one-time payoff in the current year to take care of the underfunding. Hedrich noted a complaint he received regarding unlicensed drivers, especially kids, driving golf carts on County roads and stated the issue needs enforcement.

County Road Commission – No one present to report, report of activity was received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Hedrich noted the riverbank work has been completed but the fence still needs to be put up, a water leak has been repaired, and some trees need trimming. Kukulis noted bills for the riverbank to-date have been paid including attorney fees, ads, vaults, foundations, permits, and disinterment and re-interments, a total of nearly \$18,600, \$8,600 more than budgeted so the columbarium project was put on hold at this time.

Building Official – No one present to report, monthly report of activity was received. Corrin noted four houses are projected to be built.

Ordinance Enforcement Officer – No one present to report, monthly report of activity was presented by Corrin; court action has been started on Peet Road property where house burned; Havana Road has been mowed and trimmed; legal action may need to be pursued for Ditch Road property with junk vehicle, dilapidated motor home, roof repairs, and noxious weeds; another Peet Road property is making good progress on clean-up; a letter has been sent to another Ditch Road property with junk accumulating on West property line; possible buyer for property on corner of Chesaning and Corunna with previous foundation hazard who intends to put a house back on foundation; Sharon Road complaint about fencing was found to have no violation and owner was informed that property line disputes are a civil matter.

Parks & Rec – Carlton reported the meeting was held October 4; the Committee discussed activities they plan to keep that have done well, the Sucker Festival, Halloween Camping and the 5K Run; Halloween camping went well with just minor issues with bees and a short-lived power outage; an issue with the Village online camping registration program needs to be resolved regarding the assigning of a site number upon registration; complaints have been received about drones flying in the Park and the Village may consider an ordinance to address the problem; the trail is going well and rocks are planned to be placed along the trail to keep people from driving on it; 20 fire rings have been requested to replace those damaged or stolen; the next meeting is November 1 at the Chamber office.

Rehmann Health Center – Gross reported a meeting with the County Health Director and Health Center Board will be held on October 16 at 4 pm; 2 WIC and 2 immunization clinics were held last month; the immunization clinics were well attended; United

Appeal kickoff will be held the last week of October pending materials arriving from the printer, the fundraising goal will remain at \$30,000 for this year with 5 units being serviced from funds raised.

Fire Board – Corrin noted audit is complete and gave a copy to the Township for their records; crack sealing of the drive is about half-way completed; the fire truck is still out being serviced; 164 rescues have been accomplished to date; pump testing has been completed and hose testing is coming up.

MMWA – Kukulis reported the next meeting will be held October 9.

Task Force – Corrin reported committee reports were given; members toured the new Creative Passions site located inside the old Bonnie Mill Inn adding the building was restored beautifully.

#### **Board Officials Reports:**

Supervisor – Corrin reported water quality monitoring of the Shiawassee River was held October 3, the Ag Science Teacher and students from the high school volunteered their time and although water levels were low for the bug dipping the project was successful; Homecoming is Friday October 6 with the parade at 4:30 pm; nothing new has happened with the Young's Drain Project; all Township road work projects have been wrapped up; the GIS Annual meeting was held September 18, the parcel rate was held at last year's rate of \$1.60; a ribbon cutting and open house will be held October 12 at the new Chesaning Comfort Care assisted living facility.

Clerk – Kukulis noted regular monthly and quarterly work is being processed; updating of cemetery records continues; a FOIA request has been processed; tree removal at the Hall should begin the week of October 9 based upon the timeline the contractor gave; confirmation has been received that the Worker's Compensation Audit was completed with no change in premium; the SCACA meeting is scheduled for October 19 where the new County Deputy Clerk is expected to be introduced.

Treasurer – Gross reported normal summer tax collections ended September 14 with 86% paid through that date and 87% paid through today (October 5); 2% interest is now being collected on payments and 1% more will be added per month through February; parcel count for the winter tax refuse special assessment has been determined; the County Equalization Director retired September 22 but will continue working two days per week to train the new Director.

#### **Unfinished Business:**

Continued Discussion MacDonald Corporation Sewer – Corrin noted a meeting was held October 4 with Saginaw Future, the USDA, McDonald's, the Village and the Township to discuss the request to extend sewer service to the McDonald's Restaurant. A cost of \$344,000 was projected initially by Spicer for the Village to just lay pipe, the USDA thought it would take \$50,000 to bond the project, tap-in and boring costs would have to be calculated too; Spicer Engineering will review plans from 1996 when the project was originally estimated to determine a current day cost and will give a preliminary estimate, at no cost, to the Township, additional information beyond the preliminary estimate will come at a cost so the Board directed Corrin to discuss this with McDonald Corporation before pursuing anything more to assure payment of Spicer's engineering costs if the project is not carried out.

#### **New Business:**

Consider Adoption of a Resolution to Adopt the Saginaw County Hazard Mitigation Plan – Corrin presented the Board a copy of the proposed resolution and plan for their consideration and recommended its' acceptance explaining the plan covers all 28 townships and villages in Saginaw County with a goal to reduce or eliminate long-term risk to people and property from hazards or disasters, he noted once the plan is in place grants will be available to apply for needed equipment such as an emergency generator.

Accept Fiscal Year Ended March 31, 2017 Audit Report – Audit reports were included with board packets; Kukulis noted no significant issues were reported; the usual comment of internal controls being affected by staff size limiting segregation of duties was made.

Cemetery Fall Clean-up Ad (Published 2 weeks 10-1-2017 & 10-8-2017, Clean-up by 10-15-2017) – Kukulis noted the fall clean-up ad has been run once and will be run one more time prior to the water being turned off approximately November 1 and the dumpster being returned to winter service.

Town Hall & Parshallburg Park Porta-john (Pick-up before Halloween) – Corrin stated as in the past the town hall and Parshallburg Park porta-johns will be removed prior to the holiday, he noted to tampering issues with the park porta-john this year that were resolved without damage.

Property Additions/Deletions to Refuse/Recycle Special Assessment Roll – Gross stated two assessment(s) will need to be removed from the roll, one (1) from parcel 04-1006-002, and one (1) from parcel 10-2017-000 bringing the total number of special assessments to 934 for 2017.

Consider 2017 Winter Tax Refuse/Recycle Special Assessment Roll – Proposed Rate \$142.00 = 2.9% increase from \$138.00 on the 2016 Winter Tax Bill – Kukulis presented information, for Board consideration, from the MMWA estimated bill for solid waste services for 2018 noting the figure represents a slight increase from what was originally projected in 2015 when the contract was renewed. Additionally noted, the increase does not take into consideration a \$6.35 maximum fuel supplement increase per household that would be incurred if diesel were to exceed \$3.15/gallon.

MTA On The Road – 2017 Regional Meetings – 10-17-17 Grand Blanc Genesys Conference Center – The Board was asked if they plan to attend so registration(s) could be made.

Discuss MTA Article on the Michigan Marijuana Medical Facilities Licensing Act – Hornak stated information in a recent questions and answers article run in the October 2017 MTA magazine has very good information for the Board and public to educate

themselves on the Act.

**Extended Public Comment:** Denise Navarre questioned Carlton if he was aware if Parks and Rec would be handling the youth sports programs, based upon speculation she recalled from 2016, or if the school would continue to run the program. Carlton indicated he believed registrations and facilitation would be done by the school.

**Extended Township Board Comment:** Hemgesberg noted the Planning Commission met October 4 on the Master Plan update, goals and objectives were discussed with preserving farmland and building homes as priorities. The regular quarterly meeting will be held November 1; no date has been set yet for the next Master Plan Special Meeting.

**Items Approved:**

- Motion by Hornak, support by Hedrich, to approve the agenda, as presented, with the addition under “New Business” Item h) Discuss MTA Article on the Michigan Marihuana Medical Facilities Licensing Act. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to approve the September 7, 2017 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hornak, support by Carlton, to adopt Chesaning Township Resolution No. 2017-005 adopting the 2017 Saginaw County Hazard Mitigation Plan. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to accept the Fiscal Year ended March 31, 2017 audit report. Motion Carried.
- Motion by Hornak, support by Carlton, to delete two (2) assessments , one (1) on parcel 04-1006-002, and one (1) on parcel 10-2017-000 from the refuse and recycle special assessment roll bringing the total number of parcels assessed to 934. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to set the fiscal year 2017-2018 assessment rate to be placed on the 2017 Winter Tax Refuse and Recycle Collection Special Assessment District Roll at \$142.00/parcel. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to pay bills, as presented. Bills totaled \$31,432.94. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to adjourn the meeting at 9:18 p.m. Motion Carried.

**Frances M. Kukulis, Clerk  
Chesaning Township**