



AGENDA

December 7, 2017

7:30 p.m.

Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___Corrin ___Kukulis ___Gross
 ___Carlton ___Hedrich ___Hemgesberg ___Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** November 2, 2017 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person
Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
 - a. County Commissioner – Kyle Harris
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Pat Olk
 - g. Parks & Rec – Kevin Carlton
 - h. Rehmann Health Center – Cathy Gross
 - i. Fire Board Authority – Robert Corrin
 - j. Mid Michigan Waste Authority – Frances Kukulis
 - k. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
6. **Unfinished Business:**
 - a. Continued Discussion McDonald Corporation Sewer
 - b. Update Young's Inter-County Drain
 - c.
7. **New Business:**
 - a. Board Member Commission/Committee Re-Appointments
(Planning Commission Member, Pete Hemgesberg, 3-Year Term Ending 03-31-2020 and
ZBA Member, Ken Hornak, 3-Year Term Ending 03-31-2020)
 - b. Discuss Injunction Order for House Clean-Up at 12760 Peet Road
 - c.
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**



**Chesaning Township Minutes
Regular Meeting
December 7, 2017 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:34 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the November 2, 2017 Regular Board Meeting were presented for approval.

Public Comments: None

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report.

SCTOA – Hornak noted the Annual Dinner Meeting will be held Thursday, December 14 at the Swan Valley Banquet Center, donation of \$25/person is suggested, various speakers and information will be presented, attendance to be confirmed by December 7.

Cemetery – Hemgesberg commended Hedrich on his work in the old section of the cemetery with the monuments that were moved during the disinter/re-interment process; Corrin noted the County has not yet started the ditch project; Hedrich noted the snowplowing contractor will need to be reminded to use shoes on his blade or leave the blade raised to avoid plowing the ground asphalt off the roadways as happened last year; Kukulis stated 26 ground moles and 3 bee nests were removed by the mole contractor this year.

Building Official – No one present to report, monthly report of activity was received. Corrin noted permits issued this month were for a barn tear down, a swimming pool, and an electrical permit.

Ordinance Enforcement Officer – Olk reported the clean-up at 9611 Peet Road started well but has stopped, a second enforcement letter will be sent; trailer on Sharon Road is down but some items remain on the ground, they appear to be waiting for another dumpster; the 12237 Sharon Road property lawn was getting a little long but did get mowed again; property at 12760 Peet Road went to court the judge ordered a clean-up in 14 days (by December 14) or Township can proceed with clean-up; a subpoena to appear in court on December 19 has been received for the hearing on the dog rescue, the owner is currently jailed; clean-up is on-going at the property on the corner of Peet Road and M-52.

Parks & Rec – Carlton reported the last meeting of the Committee was held November 1; he noted during that meeting a letter was drafted to the Village Board informing them they were dissolving the committee with the intent of having Kiwanis take over the three events held annually (the Kid's Spring Sucker Tournament, the River Run 5K and the Halloween Camping Weekend. Township Board Members questioned where this leaves the Township, Carlton was unsure. A letter will be sent to the Village to determine their intent and request status of the \$7,000 Township contribution made to the Village in September of this year for Parks and Rec.

Rehmann Health Center – Gross reported immunization clinics were well attended with two being held per month, additionally two WIC clinics were held; hiring a cleaning person for the Center is being considered; United Appeal has collected about \$9,000 to date and is a bit behind but running smooth; hiring of an office staff member still needs to be addressed; a survey the County Health Director discussed has not been sent out yet.

Fire Board – Corrin noted a Thanksgiving Dinner Training was held November 27 for staff; a Christmas Training is scheduled for January 13, 2018; chip and seal for the whole parking lot is being planned; the 2018 FEMA grant application is being worked on; Engine 2 is back in service.

MMWA – Kukulis reported the next meeting, the Annual Meeting, will be held December 11 at the Anderson

Enrichment Center, normal business and a year in review are on the agenda; MMWA has notified members of the service impact plan in case of inclement weather, if roads are impassable regular collection day will be the following week, they will work closely with Waste Management to get timely information out about road conditions to members and they will keep their Facebook page updated with service impacts.

Task Force – Corrin noted committee reports were given; the Village Manager discussed street plans for next year and the new Village Hall to be built by the Chamber offices; Corrin noted plans for the columbarium at the cemetery and updated members on the Townships normal road and ditching projects.

Board Officials Reports:

Supervisor – Corrin noted December Board of Review will be held on the 11th at 6:00 p.m. for the correction of clerical errors and omissions; Santa's Village continues at the fairgrounds through December 17; Bear Creek Drain work, due to begin in October, has started this week December 4; the Fairchild Creek, at Gasper and Chesaning Roads, started this summer and is expected to be finished next year with County budgeted money not a special assessment; the Planning Commission Master Plan re-write is in the down swing, objectives have been incorporated in the plan, a double meeting, with the Master Plan meeting held first and the regular quarterly meeting following, will be held February 7, 2018; the Zoning Ordinance has been reviewed for content comparison to the Master Plan and looks good, the goal is to be completed by the beginning of May.

Clerk – Kukulis noted daily and year-end payroll tax reporting work continues; the Administrative Assistant fell at work earlier in the week and appears to have fractured her arm, this will result in a worker's compensation claim and lost time from work leaving the office short staffed for up to a few weeks.

Treasurer – Gross reported winter tax bills were mailed and are being collected, homestead issues and other corrections are coming in; summer tax collections continue with 4% interest being collected; the SALTA meeting was held at Taymouth Township Hall November 8, the new County Equalization Director attended.

Unfinished Business:

Continued Discussion McDonald Corporation Sewer – Corrin stated a meeting is planned for 10:00 a.m. December 13 with the USDA, Saginaw Future, McDonald Corporation, the Village, and the Township to discuss the possibility of a sewer extension; the USDA has indicated, based upon Spicer Engineering's preliminary estimates, the cost per parcel would be between \$14,000-\$15,000 to run the line; at 2.75% interest spread over 40 years they feel it makes the project feasible; Corrin noted a quick calculation would mean an approximate \$500 or more per parcel assessment per year not including the cost to hook-up to the line and the cost to use the system at double the Village rates; Corrin added if the project was deemed necessary, for example the County would no longer allow septic systems to be placed in this area, the project may be grant eligible thereby reducing costs; an open house to poll those involved in the extension would be held for input into the project before a decision to proceed would be made.

Update Young's Inter-County Drain – Corrin noted nothing more has happened to date.

New Business:

Board Member Commission/Committee Re-Appointments – Corrin noted Board Member terms are ending and appointments to the Planning Commission and Zoning Board of Appeals are needed. He recommended, and both accepted, the re-appointment of Peter Hemgesberg to the Planning Commission for a 3-year term and Ken Hornak to the Zoning Board of Appeals for a 3-year term.

Discuss Injunction Order for House Clean-Up at 12760 Peet Road – Olk stated a court ordered clean-up of the property by the Township can begin 14 days from the order date (December 14); the home is in foreclosure for unpaid property taxes so an assessment to the property for the clean-up could not be placed unless the homeowner redeems it by making a payment toward the delinquent taxes, a lien can be placed on the property through the Register of Deeds office once the clean-up is accomplished and would require the assistance of the Township Attorney. Corrin stated three quotations for clean-up were sought and only one received, it is from Vincke Excavating; a decision of the Board needs to be made, 1) proceed with the clean-up with the knowledge the Township may hold the cost of clean-up on the books until the parcel sells and the lien is paid or 2) leave the parcel as it is with the knowledge it is a safety hazard; Gross added if the parcel sells for less than the delinquent tax amount plus lien the County would be paid first and remaining liens paid after if dollars were available, this could result in the clean-up cost being partially or fully assumed by the Township; the bid was opened and read by Hemgesberg; \$6,800 was bid to remove the structure, concrete slab and/or footings, and backfill to match existing grade, the estimate assumes all permits are in place, utilities disconnected and septic tank pumped in order to crush and fill it in, if these items are not done they will be billed at actual expense to do them. The Board discussed and decided to proceed with clean-up as it is an ordinance violation and safety hazard.

Extended Public Comment: None

Extended Township Board Comment: None

Items Approved:

- Motion by Hornak, support by Carlton, to approve the agenda, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the November 2, 2017 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hedrich, support by Kukulis, to reappoint Pete Hemgesberg to the Planning Commission for a 3-year term ending March 31, 2020. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to reappoint Ken Hornak to the Zoning Board of Appeals for a 3-year term ending March 31, 2020. Motion Carried.
- Motion by Hemgesberg, support by Carlton to accept the bid from Vincke Excavating and clean-up the parcel at 12760 Peet Road at a cost of \$6,800 (+) additional costs if required per bid and to assess all costs of clean-up to the parcel and/or place lien on the parcel as dependent upon tax status of parcel at the time of billing. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to pay bills, as presented. Bills totaled \$24,204.70. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to adjourn the meeting at 9:08 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**