



## **AGENDA**

January 3, 2019

7:30 p.m.

### **Regular Meeting**

#### **Call to Order – Pledge of Allegiance**

**Roll Call:**     \_\_\_Corrin \_\_\_Kukulis \_\_\_Gross  
                  \_\_\_Carlton \_\_\_Hedrich \_\_\_Hemgesberg \_\_\_Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** December 6, 2018 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person  
                                  Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
  - a. County Commissioner – Kyle Harris
  - b. County Road Commission – Dennis Borchard
  - c. SCTOA – Ken Hornak
  - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
  - e. Building Official – Rob Kehoe
  - f. Ordinance Enforcement Officer – Pat Olk
  - g. Rehmann Health Center – Cathy Gross
  - h. Fire Board Authority – Robert Corrin
  - i. Mid Michigan Waste Authority – Frances Kukulis
  - j. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
  - a. Supervisor
  - b. Clerk
  - c. Treasurer
6. **Unfinished Business:**
  - a. Discussion Prohibition of Recreational Marihuana Establishments Ordinance
  - b.
7. **New Business:**
  - a. Commission/Committee (Re)Appointments and Consideration of Applications Received to Fill Planning Commission Vacancy (Board of Review Term 01/01/2019 to 12/31/2020)
  - b. Budget Process – Set Work Session Date(s) (Tues., 02/18/2019 and Wed., 02/19/2019 at 6:30 p.m.)
  - c. Consider Tax Bill Due Date Extension (to February 28, 2019)
  - d. Discuss Contract Renewals (Grounds Maintenance)
  - e. \*FY 2018-2019 Budget Amendment
  - f. \*Risk Improvement Audit – Survey Results
8. **Extended Public Comment:**           Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**

**\*Additions to Agenda**



**Chesaning Township Minutes**  
**Regular Meeting**  
**January 3, 2019 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:35 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

**Members Absent:** None

Corrin thanked Board Members for their concerns and assistance during his wife's recent illness.

**Approval of Agenda:** Agenda was presented for approval.

**Approval of Minutes:** Minutes of the December 6, 2018, Regular Board Meeting were presented for approval.

**Public Comments:** None.

**Committee/Board Reports:**

County Commissioner – No one present to report.

County Road Commission – No one present to report; a report of activity was received.

SCTOA – Hornak noted the Annual Dinner Meeting was held December 13 at the Swan Valley Banquet Center, speakers included Randy Pfau of Saginaw County 911 and Dennis Borchard of the County Road Commission; the meeting was good and fairly attended.

Cemetery – Kukulis noted approximately 48 hours after the columbarium(s) were delivered it was discovered one unit was hit by a vehicle and shifted off its' foundation; minimal damage was found to the unit, some damage was found in the decorative concrete, and equipment will have to be rented to move it back in place; a police report was filed and an insurance claim made, the cost to make repairs and re-set the unit was estimated at \$1,585.60, the Township will be responsible for the deductible of \$250.00; the first niche in the columbarium(s) has been sold; a complaint was received regarding the flag at the columbarium(s) being flown at night without being illuminated, this was an oversight in planning and solar powered options are being researched to correct the issue. Hedrich noted the planned tree trimming has not been accomplished yet and noted additional dying trees will need to be considered for removal/trimming this coming fiscal year.

Building Official – No one present to report; a report of activity for 2018 was provided by Kehoe.

Ordinance Enforcement Officer – No one present to report, a report of activity for the month was provided by Olk. Corrin noted the property at 18143 Frandsche Road is now available for purchase from the County Landbank by bid process; we are still waiting on the Prosecutor's Office regarding resolution of the animal problems on North Sharon Road.

Rehmann Health Center – Gross reported an email was received from the County Health Department regarding the Health Center's offer to pay for WIC clinics, the email indicated the County would be declining the offer due to staffing demands additionally they noted the Health Department is working on a new mobile substance prevention program that could possibly be a service to collaborate on once established, they suggested the Health Center look into other services they could provide such as partnering with the Commission on Aging for senior services; United Appeal kicked off late but to-date has collected \$15,000.

Fire Board – Corrin reported holiday training is coming up January 12; the Fire Department participated in the high school Career Fair on December 19, 2018; a recent mutual aid response to the tri-township big barn fire caused clothing equipment damage of approximately \$12,000; the firemen will be going through traffic control training to assist at accidents due to the lack of law enforcement available to assist.

MMWA – Kukulis reported the annual meeting was held December 10 at the Anderson Enrichment Center and included a year in review presentation, additionally discussed the focus for 2019 will be on recycling, educating residents on reducing trash in their recycling materials, review of the recycling processing agreements for years after 2019, member municipalities making a determination at which point will the price of recycling outweigh the benefit of recycling; additionally noted Waste Management is looking for drivers, anyone interested should apply. The next meeting will be held February 12, 2019 at Thomas Township.

Task Force – Corrin reported the meeting was held November 27; committee reports were given along with an update on the progress of the Heritage House. No meeting was held in December the next meeting will be held in January 2019.

### **Board Officials Reports:**

Supervisor – Corrin noted two (2) cross tubes will possibly need to be replaced, one on Gary Road and another on the corner of Ferden and Stuart Roads; the County Road meeting normally held at our hall in January has not been scheduled yet; the Bear Creek Drain project still needs brush and dirt cleaned and leveled or water issues will remain; nothing has been accomplished on the Youngs' Drain yet; Mike Webster, District 11 County Commissioner has been appointed Chairman of the County Board of Commissioners; the Chamber annual membership meeting and dinner will be held January 19 at the Public House; the MTA Convention will be held April 1-4 in Grand Rapids; MTA Capital Conference is scheduled for February 27.

Clerk – Kukulis reported year-end payroll work continues and the new fiscal year budget report preparation is beginning.

Treasurer – Gross reported a State Revenue Sharing check in the amount of \$34,451 was received, up \$4,000 more than the same period last year; the office has been busy with homestead changes, address changes and tax collection, 29% of winter taxes were paid between December 1-30, 2018; personal property tax exemption forms have been mailed by the Assessor to business owners and must be filed by February 20 for business with less than \$80,000 in property to be exempt from taxes, this year's form has changed and once filed the exemption will remain in place until the property values change.

### **Unfinished Business:**

Discussion Prohibition of Recreational Marihuana Establishments Ordinance – The Board reviewed the previous months' discussion and will wait to take action once more information is known.

### **New Business:**

Commission/Committee (Re) Appointments and Consideration of Applications Received to Fill Planning Commission Vacancy – Corrin asked the Board to consider re-appointment to the Board of Review regular members Charles Wiesenberger, Gary Azelton, and Leonard Strait and alternate member Preston Frost to 2-year terms beginning January 1, 2019 through December 31, 2020. Corrin noted no phone inquiries and only one application was received to fill the vacancy on the Planning Commission, he asked the Board to consider appointing Roger Hollenback to the Planning Commission effective immediately, January 3 with a term ending March 31, 2021.

Budget Process – Set Work Session Date(s) – The Board considered and set by consensus Tuesday, February 19 at 6:30 p.m. and an additional date, if needed, of Wednesday, February 20 at 6:30 p.m. for work session dates.

Consider Tax Bill Due Date Extension (to February 28, 2019) – The Board was asked to consider extending the tax collection due date to February 28, 2019 without penalty as has been past practice.

Discuss Contract Renewals (Grounds Maintenance) – Kukulis notified the Board of the upcoming contract renewal for the Grounds Maintenance Agreement adding the contractor would like a 1 year agreement if he is chosen to continue since he is planning to retire after the next contract term. The Board discussed the contract, made minor changes for clarification, and agreed they would prefer to renew the contract for 1 year with the term ending March 31, 2020.

Fiscal Year 2018-2019 Budget Amendment – Kukulis presented an amendment to the Fiscal Year 2018-2019 Budget for Board consideration moving \$1,000 from Contingencies to Township Building.

Risk Improvement Audit – Survey Recommendations – The Board was presented the findings of the Risk Improvement Audit and discussed possible resolution within the 45 day time limit. It was decided to notify EMC Insurance that the Township will advertise (for 2 weeks) for a licensed landscaper to address the playground cushioning materials at the Town Hall playground area and bring bids back to the Board for consideration at a later date for work to be accomplished as soon as weather permits and to additionally notify EMC Insurance that the Township will be working with volunteers from the local Conservation Club to construct a railing and barrier, as indicated in the audit survey to protect the public, as soon as is possible based upon weather conditions.

**Extended Public Comment:** None.

**Extended Township Board Comment:** Corrin notified the Board that the Town Hall outdoor lighting needs to be repaired or replaced adding when lighted they turn off and on constantly disturbing neighbors, and when turned off it makes the entrance too dark for persons attending evening meetings. The Board by consensus directed Corrin to proceed with replacement of the lighting having it installed under the eaves to illuminate downward on the front of the building so when lighted the neighbors will not be disturbed.

### **Items Approved:**

- Motion by Hornak, support by Carlton, to approve the agenda, as presented, with the addition of Item e) FY 2018-2019 Budget Amendment and Item f) Risk Improvement Audit – Survey Results under New Business. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to approve the December 6, 2018 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to re-appoint regular members Gary Azelton, Charles Weisenberger, Leonard Strait, and alternate member Preston Frost to the Board of Review for a 2 year term beginning January 1, 2019 through December 31, 2020. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to appoint Roger Hollenback, effective January 3, 2019, to fill a vacancy on the Planning Commission Board with a term ending March 31, 2021. Motion Carried.

- Motion by Hedrich, support by Hornak, to extend the tax collection due date to February 28, 2019, without penalty. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to extend the current Grounds Maintenance Agreement for 1 year beginning April 1, 2019 and continuing through March 31, 2020. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to amend the 2018-2019 Fiscal Year Budget moving \$1,000 from Contingencies to Township Building. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to pay bills as presented. Bills totaled \$39,665.74. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hedrich, to adjourn the meeting at 9:14 p.m. Motion Carried.

**Frances M. Kukulis, Clerk  
Chesaning Township**