



**AGENDA**  
March 7, 2019  
7:30 p.m.

**Regular Meeting**

**Call to Order – Pledge of Allegiance**

**Roll Call:** \_\_\_ Corrin \_\_\_ Kukulis \_\_\_ Gross  
\_\_\_ Carlton \_\_\_ Hedrich \_\_\_ Hemgesberg \_\_\_ Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** February 7, 2019 Regular & February 19, 2019 Budget Work Session Board Meeting Minutes
3. **Public Comment:** Two Minutes Per Person (Additional time is provided during Extended Comment)
4. **Open Budget Public Hearing**
5. **Review:**
  - a. Fiscal Year 2019-2020 General Fund Budget
  - b. Fiscal Year 2019-2020 Refuse & Recycle Budget
  - c. Public Comment - Two Minutes Per Person
6. **Close Budget Public Hearing**
7. **Committee/Commission Reports:**
  - a. County Commissioner – Kyle Harris
  - b. County Road Commission – Dennis Borchard
  - c. SCTOA – Ken Hornak
  - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
  - e. Building Official – Rob Kehoe
  - f. Ordinance Enforcement Officer – Patrick Olk
  - g. Rehmann Health Center – Cathy Gross
  - h. Fire Board Authority – Robert Corrin
  - i. Mid Michigan Waste Authority – Frances Kukulis
  - j. TASK Force – Kevin Carlton
8. **Board Officials Reports:**
  - a. Supervisor
  - b. Clerk
  - c. Treasurer
9. **Unfinished Business:**
  - a.
10. **New Business:**
  - a. Fiscal Year 2018-2019 Budget Amendments
  - b. Fiscal Year 2019-2020 General Fund Budget
  - c. Fiscal Year 2019-2020 Refuse & Recycle Budget
  - d. Fiscal Year 2019-2020 Salary Schedule
  - e. Fiscal Year 2019-2020 Fee Schedule
  - f. Fiscal Year 2019-2020 Board Meeting Schedule
  - g. Commission/Committee Appointments (2 Planning Commission Members Phil Schmiede & Thomas Tithof 3-year term ending 3-31-2022 / 1 ZBA Member Thomas Gross term ending 3-31-2022)
  - h. Consider Cable Franchise Renewal Agreement – Charter Communications
  - i. Consider Adoption 2019-2020 Saginaw Future Annual Contract
  - j. Consider Adoption 2019-2020 Agreement with Village for Police Event Coverage
11. **Extended Public Comment:** Two Minutes Per Person
12. **Extended Township Board Comment:**
13. **Approval of Bills:**
14. **Adjournment:**



**Chesaning Township Minutes  
Regular Meeting & Budget Public Hearing  
March 7, 2019 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:31 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

**Members Absent:** None

**Approval of Agenda:** Agenda was presented for approval.

**Approval of Minutes:** Minutes of the Regular Board Meeting of February 7, 2019 and the Budget Work Session Special Meeting of February 19, 2019 were presented for approval.

**Public Comments:** None

**Open Budget Public Hearing:** The public hearing was called to order at 7:35 p.m.

Fiscal Year 2019-2020 General Fund Budget – The board reviewed the proposed fiscal year 2019-2020 General Fund budget, discussed the possibility of a Headlee rollback from the current .9253 operating millage rate, noted the 1.50 fire assessment millage rate on real properties, proposed meeting dates, fee and salary schedules.

Fiscal Year 2019-2020 Refuse & Recycle Budget – The board reviewed the proposed fiscal year 2019-2020 Refuse & Recycle budget and proposed assessment rate.

Public Comment – None

**Close Budget Public Hearing:** The public hearing was closed at 7:40 p.m.

**Committee/Board Reports:**

County Commissioner – No one present to report.

County Road Commission – No one present to report; a report of activity was received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Kukulis noted the cemetery spring clean-up ad will be placed in the paper on March 19 with clean-up to be accomplished by April 1 and no new items placed until May 1; Hedrich stated tree trimming has not been accomplished yet.

Building Official – No one present to report; a report of activity for the month was provided by Kehoe.

Ordinance Enforcement Officer – Olk reported the house on Niver Road has been demolished; the Amman Road house is boarded-up and secure; the property on Sharon Road continues to have animal issues, animal control indicates they do not handle livestock and have turned the case over to MDARD, an investigative reporter has become involved and intends to discuss situation with the County Prosecutor, Olk will continue to pursue a warrant with or without the assistance of Animal Control and will be making contact with the Chief Assistant Prosecutor.

Rehmann Health Center – Gross reported Dr. Saylor of Great Lakes Bay Health will inquire with their staff if they have interest in providing clinics at Rehmann Health Center; the dental department indicated an adult mobile dental clinic may be able to be provided; the WIC clinic staff called and inquired on past attendance numbers and indicated they will discuss with staff in April; behavioral counseling and other services may additionally be available; Corrin and Gross dealt with an electrical/fuse problem at the clinic.

Fire Board – Corrin reported \$1,300 in rebates was received to replace overhead lights in the Fire Department with LED lighting; just like many other communities a shortage of firefighters exists and more are needed; a snow fence is being sought to break the wind from blowing snow into the paved areas requiring plowing often; the new budget totals \$254,000 and includes additional dollars for firefighter wages, payroll taxes due to the increase in calls for medical situations.

MMWA – Kukulis reported the February meeting was cancelled due to weather, the next meeting will be held April 9, 2019 at Thomas Township and will host rescheduled speakers from the previously cancelled meeting.

Task Force – Corrin reported the meeting was held February 26, Ms. Parker the principal of Big Rock Elementary spoke regarding education opportunities in preschool programs.

**Board Officials Reports:**

Supervisor – Corrin noted a Young's County Drain meeting will be held March 21 at 10 a.m. at the Hall to discuss with residents easements needed for the project; Board of Review held its Organizational Meeting on March 5, appeals meetings are scheduled for March 11 and 12 with a wrap-up meeting March 15; ordinance enforcement of property clean-ups can cost the township a lot of money, just writing a ticket requires utilizing the Township Attorney to get a court date set, if the judge were to

pass along the enforcement costs to the person(s) ticketed the cost could be negated but this does not always happen, Corrin was looking to the Board for input on the issue; road weight restrictions go into effect on Wednesday, March 13 with possible exemptions for farm equipment; Corrin noted he and Kukulis attended the MTA Capital Conference he sat in on sessions on marihuana laws, the lame duck session of the previous administration; and a wrap-up legislative session; Corrin, Hornak and Hedrich attended the February 22 Saginaw Future 27<sup>th</sup> Annual Awards Luncheon.

Clerk – Kukulis reported work on the annual budget and schedules for the new fiscal year will be wrapped-up after this meeting; preparation for the May 7 New Lothrop Schools election has begun; preparation for the annual audit that will be held May 20 is being addressed; the annual weed ordinance enforcement ad will be published March 19 for enforcement beginning May 1.

Treasurer – Gross reported a State Revenue Sharing check in the amount of \$32,216 was received, up \$1,528 from last year; wrap-up of the tax season is in progress, the final collection date was February 28, no settlement date with the County has been set yet; assessment notices were mailed and calls have been coming in.

**Unfinished Business:**

None

**New Business:**

Fiscal Year 2018-2019 General Fund Budget Amendments – Kukulis presented, for consideration of the Board, an amendment to the Fiscal Year 2018-2019 Budget moving \$1,000 to General Administration, \$1,000 to Township Building, \$8,000 to Cemetery, \$6,000 to Fire Protection, and \$1,000 to Community Development Zoning, a total of \$17,000 from Contingencies.

Fiscal Year 2019-2020 General Fund Budget – The Board reviewed and adopted the proposed 2019-2020 General Fund Budget.

Fiscal Year 2019-2020 Refuse & Recycle Budget – The Board reviewed and adopted the proposed 2019-2020 Refuse & Recycle Budget, it was noted the refuse/recycle assessment would increase to \$160 for the 2019 winter tax collection season.

Fiscal Year 2019-2020 Salary Schedule – The Board reviewed and adopted the proposed 2019-2020 Salary Schedule. It was noted salaries remained the same other than hourly rates affected by anticipated minimum wage increases.

Fiscal Year 2019-2020 Fee Schedule – The Board reviewed and adopted the proposed 2019-2020 Fee Schedule. It was noted no changes were made to fees over the previous year with one exception, the FOIA hourly rate of the lowest paid staff.

Fiscal Year 2019-2020 Board Meeting Schedule – The Board reviewed and adopted the proposed 2019-2020 Board Meeting Schedule.

Commission/Committee Appointments – The Board was asked to consider commission and committee re-appointments as follows: Phil Schmiede and Thomas Tithof each to the Planning Commission for a 3-year term ending March 31, 2022; Thomas Gross to the Zoning Board of Appeals for a 3-year term ending March 31, 2022.

Consider Cable Franchise Renewal Agreement – Charter Communications – Kukulis presented, for Board consideration, a renewal of the current cable television franchise agreement with Charter Communications and noted the franchise fee currently collected is 5% but can be set from 0%-5%.

Consider Adoption 2019-2020 Saginaw Future Annual Contract - The Board was presented, for their consideration, the 2019-2020 Saginaw Future Economic Development Services Contract, the contract amount is \$500. It was noted there were no changes from the past year.

Consider 2019-2020 Police Department Funding Agreement with Village - The Board was presented, for their consideration, an Agreement with the Village for Police event coverage. Discussion took place on coverage provided, Hedrich noted our residents are protected under this agreement when attending community events.

**Extended Public Comment:** None.

**Extended Township Board Comment:** Hornak talked about presentations at the Saginaw Future meeting and handed out copies of their Annual Report. Corrin noted road budget projects will be outlined at the April Board Meeting.

**Items Approved:**

- Motion by Hemgesberg, support by Hornak, to approve the agenda, as presented. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to approve the February 7, 2019 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the February 19, 2019 Budget Work Session Special Meeting minutes, as presented. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to amend the Fiscal Year 2018-2019 Budget, moving \$1,000 to General Administration, \$1,000 to Township Building, \$8,000 to Cemetery, \$6,000 to Fire Protection, and \$1,000 to Community Development Zoning, a total of \$17,000 from Contingencies. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to adopt the Fiscal Year 2019-2020 General Fund Budget, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Carlton, to adopt the Fiscal Year 2019-2020 Refuse & Recycle Budget, as presented. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.

- Motion by Hornak, support by Carlton, to approve the Supervisor Annual Salary at \$9,000.00, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
  - Motion by Hemgesberg, support by Hedrich, to approve the Clerk Annual Salary at \$20,400.00, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
  - Motion by Hemgesberg, support by Hedrich, to approve the Treasurer Annual Salary at \$19,200.00, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
  - Motion by Hornak, support by Kukulis, to approve the Trustee Annual Salary at \$2,460.00 each trustee, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
  - Motion by Hornak, support by Carlton, to approve the Appointed and Hired Employee Salaries, and Mileage Schedule, as presented. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
  - Motion by Hornak, support by Gross, to adopt the 2019-2020 Fee Schedule, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
  - Motion by Hemgesberg, support by Hedrich, to adopt the Schedule of Board Meeting Dates normally held on the first Thursday of each month at 7:30 p.m. at the Township Hall, 1025 W. Brady Street, Chesaning as follows: April 4, 2019, May 2, 2019, June 6, 2019, July 11, 2019 (Adjusted for holiday), August 1, 2019, September 5, 2019, October 3, 2019, November 7, 2019, December 5, 2019, January 9, 2020 (Adjusted for holiday), February 6, 2020, and March 5, 2020, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- NOTE:** Complete Budget, Fee Schedule and Salary Schedule are available for review in the Clerk's office and on the bulletin board on the front of the township building.
- Motion by Hornak, support by Hemgesberg, to re-appoint Phil Schmiede and Tom Tithof to the Planning Commission for 3-year terms ending March 31, 2022. Motion Carried.
  - Motion by Hemgesberg, support by Carlton, to re-appoint Thomas Gross to the Zoning Board of Appeals for a 3-year term ending March 31, 2022. Motion Carried.
  - Motion by Carlton, support by Hedrich, to approve renewal of the Uniform Video Service Local Franchise Agreement with Charter Communications, as presented, with a franchise fee percentage of 5%. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
  - Motion by Hedrich, support by Hornak, to accept the 2019-2020 Agreement for Services with Saginaw Future Inc. in the amount of \$500 for economic development services. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
  - Motion by Kukulis, support by Hornak, to approve the fiscal year 2019-2020 Police Department Funding Agreement between the Village of Chesaning and Chesaning Township in the amount of \$3,600, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
  - Motion by Hedrich, support by Hemgesberg, to pay bills, as presented. Bills totaled \$72,885.78. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
  - Motion by Carlton, support by Hemgesberg, to adjourn the meeting at 8:49 p.m. Motion Carried.

**Frances M. Kukulis, Clerk  
Chesaning Township**