



AGENDA
October 3, 2019
7:30 p.m.

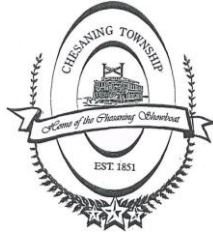
Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___Corrin ___Kukulis ___Gross
 ___Carlton ___Hedrich ___Hemgesberg ___Hornak

1. **Approval of Agenda:** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** September 5, 2019 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person
 Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
 - a. County Commissioner – Kyle Harris
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Pat Olk
 - g. Rehmann Health Center – Cathy Gross
 - h. Fire Board Authority – Robert Corrin
 - i. Mid Michigan Waste Authority – Frances Kukulis
 - j. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
6. **Unfinished Business:**
 - a. Discuss/Consider MMWA Recycling Processing and Transportation Contracts
 - b. Updated Information-Computer Upgrades (E-Pollbook Laptop Spec Changes per State of Michigan)
 - c.
7. **New Business:**
 - a. Property Additions/Deletions Refuse/Recycle Special Assessment Roll
 - b. Consider 2019 Winter Tax Refuse/Recycle Special Assessment – Proposed Rate \$160.00/parcel
 - c. Town Hall & Parshallburg Park Porta-john (Pick-up prior to Halloween)
 - d. Cemetery Fall Clean-up Ad (Publish 2 weeks October 13 & 20, Clean-up by October 27)
 - e. *Consider Change to Cleaning Person(s) (From 2 to 1 at the same cost, effective 10-1-19)
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**

***Addition to Agenda**



**Chesaning Township Minutes
Regular Meeting
October 3, 2019 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:30 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of September 5, 2019 were presented for approval.

Public Comments: None.

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report; a report of activity was received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Corrin questioned and Hedrich noted a number of dead pine trees (2-6) around the cemetery that need to be removed, after brief discussion Hedrich was asked to bring pricing to remove the trees back to the Board for consideration in November; Hedrich additionally noted again the road in the back of the old section has a bad wash out and volunteered to grade the loose ground asphalt back into place to temporarily resolve the issue.

Building Official – No one present to report, a report of activity was received and reviewed by Corrin.

Ordinance Enforcement Officer – No one present to report; a report of activity was not received. Kukulis reminded Olk was off work from September 5 through the 20; Corrin added follow-up on a couple items continues additionally another barn, on the corner of Stuart and Volkmer, has fallen during the last wind storm.

Rehmann Health Center – Gross reported things are going well; the last two WIC clinics were full; the October 22 Dental Clinic is booked solid and the November clinic is starting to fill-up; the Health Center could use a handy man to do repairs to the building, as needed, currently a water leak appears during heavy storms that will need to be resolved; plans are being made for a November Health Center Board Meeting; free radon testing kits will be available at the Health Center during October; the annual United Appeal drive is beginning, the printer will be given the go ahead to print and mail flyers soon; a new sign was donated by Hoener & Geer Accounting for United Appeal fund drives.

Fire Board – Corrin reported lengthy discussion took place on how to fund the future purchase of a new fire truck, all agreed it would be a challenge to solicit additional millage; vehicle repairs additionally caused much discussion as the cost to maintain 11 vehicles is great; false alarm calls are up, due to the number of homes and businesses installing security systems, which is a problem however a recent alarm from smoke being detected as the result of something left cooking on the stove resulted in a woman who had passed out being found; the recent ISO Audit resulted in a slight improvement not enough to change the insurance rating but enough to keep the current rating; preparation for Fire Prevention Week is underway and will be held next Spring.

MMWA – Kukulis reported some progress has been made toward reaching an agreement for continuation of recycling services but a contract has not yet been approved; American Waste's proposed processing contract was reviewed by the Executive Committee and the attorney and meets all needs, Waste Management (WM) made changes in their proposed transloading contract that may prove a problem; MMWA has asked for clarification of intent with some of the WM changes and will have the attorney review for concerns before proceeding; the next regular meeting will be held October 14, 2019 with hopes all contract issues will be reviewed and approved so the MMWA Board can approve it and pass it along to member communities for their consideration before November 16.

Task Force – Corrin reported the meeting was held September 24; the Chairman had injured himself the day before the meeting so a make shift agenda was followed; reports from committee members were given.

Board Officials Reports:

Supervisor – Corrin stated since the last meeting 4 tubes, 2 on Volkmer and 2 on Stuart, have been replaced and covered with chipped asphalt until they can be filled next year; a Young's Drain meeting was held September 24, discussion of re-routing the drain from Ditch Road to Johnstone took place, Corrin stated engineering costs of more than \$120,000 have already been incurred and these costs will most likely exceed ¼ mill with this new proposal and no solid plan in place to resolve the issue, another meeting on the drain is scheduled for Friday, October 4 at 10 am; Corrin noted he has been checking drainage during the recent heavy rains and indicated 90% of the water is now flowing into the Bear Creek Drain from Shiawassee County because the Young's Drain is not completed; Lansing is still dealing with big budget concerns and many unknowns exist to funding until resolved; he reminded Board Members getting everyone counted during the upcoming 2020 Census is priority to receiving funding which is based on population counts; he will be attending MTA On-the-Road Thursday, October 17 in Frankenmuth.

Clerk – Kukulis reported normal daily work is ongoing; clean-up of election records are being prepared for shredding on October 8 including the ballots from the 2016 General Election that have been held under FOIA following the guidance of the MTA on how long they should be held.

Treasurer – Gross reported summer tax season ended September 16, any unpaid taxes are currently being assessed 2% interest and an additional 1% will be added each month; 99 tax deferrals were filed; \$12,746 of insurance money is still being held in escrow for the Ferden Road property to secure repairs, repair work has begun on the home, the township can extend the deadline for completion of work and the refunding of money if desired beyond the 120 days required; Carlton questioned if electronic funds transfer could be utilized to pay tax bills, Gross indicated she would look into it but believed fees for use would still be passed on to the resident just like a credit card transaction.

Unfinished Business:

Discuss/Consider MMWA Recycling Processing and Transportation Contracts – Kukulis indicated, as reported earlier, contracts are not yet available for consideration; this item will be brought back before the Board at their November 7 meeting.

Updated Information-Computer Upgrades (E-Pollbook Laptop Spec Changes per State of Michigan) – Kukulis informed the Board two to three days after the October meeting the State updated their specifications for e-pollbook laptops so she informed the IT contractor of the changes and solicited new pricing, the updated information resulted in an increase of \$760.00 in the cost previously brought before the Board; the Board discussed and agreed by consensus to move forward with the new specifications/costs.

New Business:

Property Additions/Deletions Refuse/Recycle Special Assessment Roll – Gross stated six parcels will need to be added, numbers -08-1001-007, -08-2001-006, -09-2001-008, -09-2002-009, -11-1001-003, and -14-4001-010, and four parcels deleted, numbers -14-4001-005, -28-3001-000, -29-2004-001, and -32-4002-000 from the assessment roll bringing the total number of parcels to be assessed to 938 additionally noting this number may have to be revised next month once she receives the County's roll and can match up parcels.

Consider 2019 Winter Tax Refuse/Recycle Special Assessment – Proposed Rate \$160.00/parcel – Kukulis stated information received from the MMWA last month regarding rates is accurate and the amount budgeted this year is sufficient to cover the proposed \$160.00/parcel rate for the 2019 Winter Tax Roll.

Town Hall & Parshallburg Park Porta-john (Pick-up prior to Halloween) – Corrin noted, as in past years, the porta-johns will be picked up prior to the holiday and the Board through consensus agreed.

Cemetery Fall Clean-up Ad (Publish 2 weeks October 13 & 20, Clean-up by October 27) – The Board was presented a copy of the ad to be placed in the paper, Kukulis noted the agenda reflected clean-up by October 27 but should be October 20, the third Sunday of the month, so it will be updated before publishing to note the change.

Consider Change to Cleaning Person(s) (From 2 to 1 at same cost, effective November 1, 2019) – The Board was presented a note from the cleaning ladies asking that one of them, Judith Kunik, instead of both of them continue to clean the Town Hall at the same rate that both were previously paid \$160.00/month.

Extended Public Comment: None.

Extended Township Board Comment: Hornak commented on how well the Town Hall and Park are looking after all the recent changes, new metal roof, fresh paint, and mulching the park. Hedrich noted contractors working on the highways, M-52 and M-57 are destroying the entrances into the crossing roads when parking and moving their equipment. Corrin will call the County about the road situation.

Items Approved:

- Motion by Hemgesberg, support by Hornak, to approve the agenda, as presented, with the addition under “New Business” Item e) Consider Change to Cleaning Person(s) (From 2 to 1 at same cost, effective November 1, 2019). Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to approve the September 5, 2019 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to adjust the Refuse and Recycle Collection Special Assessment District Roll adding one assessment to each of six parcels numbered -08-1001-007, -08-2001-006, -09-2001-008, -09-2002-009, -11-1001-003, and -14-4001-010, and to delete one assessment from each of four parcels numbered -14-4001-005, -28-3001-000, -29-2004-001, and -32-4002-000 bringing the total number of parcels assessed to 938 and with the acknowledgment this count may need to be amended once the County’s roll is received. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hornak, to set the fiscal year 2019-2020 assessment rate to be placed on the 2019 Winter Tax Refuse and Recycle Collection Special Assessment District Roll at \$160.00/parcel. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to accept the proposed change in the number of Cleaning Person(s) from two (2) to one (1) effective November 1, 2019 continuing employment with Judith Kunik at the same rate both persons combined were paid, \$160.00/month. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to pay bills, as presented. Bills totaled \$108629.15. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to adjourn the meeting at 8:46 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**