



AGENDA

January 9, 2020

7:30 p.m.

Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___Corrin ___Kukulis ___Gross
 ___Carlton ___Hedrich ___Hemgesberg ___Hornak

1. **Approval of Agenda:** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** December 5, 2019 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person
 Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
 - a. County Commissioner – Kyle Harris
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Pat Olk
 - g. Rehmann Health Center – Cathy Gross
 - h. Fire Board Authority – Robert Corrin
 - i. Mid Michigan Waste Authority – Frances Kukulis
 - j. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
6. **Unfinished Business:**
 - a. Open and Consider Bids Grounds Maintenance Contractor (or place ads again if needed)
 - b. Open and Consider Bids Cemetery Foundation Contractor (or place ads again if needed)
 - c. Discuss Annual Contract Renewals – Saginaw Future & Village Police
 - d.
7. **New Business:**
 - a. Commission/Committee (Re)Appointments:
 - Planning Commission - Peter Hemgesberg (current 3 year term ends 3-31-2020)
 - Zoning Board of Appeals – Ken Hornak (current 3 year term ends 3-31-2020)
 - Fire Board – Mary VanLoon, Robert Corrin (current 2 year terms end 3-31-2020)
 - b. Consider Tax Bill Due Date Extension (to Monday 3-2-2020)
 - c. Budget Process – Set Work Session Date(s) (Tues, 2-18-2020 & Weds. 2-19-2020 at 6:30 p.m.)
 - d. Consider Attendance at 2020 MTA Annual Educational Conference & Expo (Held at the Grand Traverse Resort on April 27-30, 2020)
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**



**Chesaning Township Minutes
Regular Meeting
January 9, 2020 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:35 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Ken Hornak, and Peter Hemgesberg

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of December 5, 2019 were presented for approval.

Public Comments: None.

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report; no report of activity was received.

SCTOA – Hornak thanked the Board for allowing himself and Carlton to represent the township at the SCTOA Annual Meeting in Frankenmuth; presenters from the MTA and the County were in attendance.

Cemetery – Hemgesberg noted he will meet with Heritage regarding placement of the benches near the columbarium(s) and to look into the flag lighting issue for resolution, he informed them the pile of black dirt can wait to be spread around the sidewalks and concrete base until early Spring; he stated a foundation was quoted but unable to be completed prior to the contractor resigning last year and added the township may have to cover the difference in cost once a new contractor is in place and a new rate set. Hedrich noted there is more tree damage to pines in the old section of the cemetery and noted the barn light is now working, he found the breaker had been turned off. Corrin noted a conversation he held with a funeral director regarding the difference in upkeep between the township and church cemetery adding cleanup at the church cemetery needs to happen.

Building Official – No one present to report, an annual report of activity for 2019 was received.

Ordinance Enforcement Officer – No one present to report; no report of activity was received. Corrin noted one fallen barn still needs to be cleaned; abandoned vehicle issues at two properties need follow-up; he answered a question from Hemgesberg regarding an animal problem on Sharon Road noting it no longer exists.

Rehmann Health Center – Gross reported the next WIC clinic will be held January 14 and another WIC and dental clinic will be held January 28, she noted the dental clinic is already full; the County advertised radon kits are free during the month of January at the Rehmann Health Center and Gross asked, and the Board agreed, if they can additionally be made available during January at the town hall; United Appeal has raised \$17,000 to-date; plans are still being made for a January Health Center Board meeting; Great Lakes Bay Health is looking into other services that may be able to be brought to the health center.

Fire Board – Corrin reported a holiday party will be held at the K of C Hall on January 25; 2 new firefighters are being sent to the fire academy; the Fire Department will be getting rid of an old car that is not being used; the newspaper will be doing a story on the need for a fire truck to help the public understand the financial difficulties; discussion of setting up a special fund dedicated to a truck purchase separate from the General Fund is being looked into; a total of 186 calls were responded to in 2019; a matching grant or \$1,400 was received for helmets to be used during brush fires.

MMWA – Kukulis noted the next regular meeting will be held February 10, 2020 at Thomas Township; during the December 9 meeting annual FY2020 budgets were approved, a year in review was given; it was noted all agreements have been signed and copies will be forwarded to the member municipalities soon; discussion will begin in February on what the MMWA will consider acceptable materials for recycling.

Task Force – Corrin reported no meeting was held in December; the next meeting will be held January 28.

Board Officials Reports:

Supervisor – Corrin stated the Chamber Annual Dinner will be held January 18; a County Board of Review class is scheduled for January 29, Corrin will be attending; the next Saginaw GIS meeting will be January 29; the Saginaw Future Annual Meeting will be February 21; the MTA Annual Conference will be held April 27-30; and the next Young's County Drain Meeting will be Tuesday, January 14 at 2:00 p.m. and the District 3 Road Commission meeting will be Friday, February 14 at 10:00 a.m., both of these meetings will be here at our town hall; recommendations for FY2020-2021 road projects have been received from the County Road Commission, they are suggesting maintenance gravel on Harris Road from Amman east to the dead end (.45 miles) at a cost of \$8,100, chip seal on Frandsche Road from M-57 to Gary Road (2 miles) at a cost of \$39,000 and Ferden Road from Corunna to Gasper (3 miles) at a cost of \$58,500; hot patching - 2 loads to be used on local paved roads where cross culvert replacements were made in the fall, Stuart south of M-57, Stuart at Ferden, Volkmer between Amman and Stuart, and Volkmer between the village limits and Stuart Road at a cost of \$19,000; a total cost of \$124,600 for everything proposed.

Clerk – Kukulis noted the deadline for filing partisan and nonpartisan nominating petitions and Affidavits of Identity to be included on the August 4 Primary Election ballot is April 21 at 4:00 p.m.; additional deadlines were noted for offices that go directly to the November ballot; Kukulis indicated she does not intend to run for office again; payroll tax reports, W-2's and 1099's, have been printed and will be mailed to employees/contractors on Friday, just the State and Federal filings will have to be finished and mailed yet; approximately 95% of all work for the computer/equipment upgrades has been completed to date; the town hall furnace failed and was repaired but in the process a power outage caused by other electric heat sources resulted in a switch on the computer file server to fail, it could not be repaired but was replaced at a cost of \$35 for parts plus labor; at noon on January 16 Chesaning will be hosting all clerks in Saginaw at Pintown Lanes for the SCACA meeting.

Treasurer – Gross reported a third of all winter tax collections to date have occurred between Christmas Day and today; a few corrections have come in to date for Board of Review to handle in March; the State has set a 1.09% inflation value which will increase taxable values; a State Revenue Sharing check of \$36,802 was received; things have slowed a bit with tax collections but will pick up again in February; Gross will be attending the next County Treasurer's meeting to be held Wednesday, January 15; the Career Fair at the school had good participation with 40 booths, including the Corrin and Gross representing the Township at one.

Unfinished Business:

Open and Consider Bids Grounds Maintenance Contractor – Kukulis noted only one bid was received and asked the Board if it should be opened or if ads should be placed again to attempt to get a greater response. The Board decided to open and consider the bid; the bid was from Mow & Snow LLC for Grounds Maintenance at the Wildwood Cemetery and Township Hall for the next three fiscal years beginning April 1, 2020 and continuing through March 31, 2023 at a rate of \$17,000.00 for the first year, \$17,170.00 for the second year, and \$17,341.70 for the third year: the bid was accepted.

Open and Consider Bids Cemetery Foundation Contractor – Kukulis noted only one bid was received and asked the Board if it should be opened or if ads should be placed again to attempt to get a greater response. The Board decided to open and consider the bid; the bid was from Mow & Snow LLC for Headstone Foundation Contractor at the Wildwood Cemetery for the next three fiscal years beginning April 1, 2020 and continuing through March 31, 2023 at a rate of \$.35/square inch; the bid was accepted.

Discuss Annual Contract Renewals – Saginaw Future & Village Police – Kukulis noted no information has been received; this item will be put back on the February agenda. Brief discussion took place on details of the Village Police contract and the new Chief of Police.

New Business:

Commission/Committee (Re)Appointments – The Board was presented and considered reappointment of board members to the Planning Commission, the Zoning Board of Appeals, and the Fire Authority Board.

Consider Tax Bill Due Date Extension (to Monday 3-2-2020) – The Board was asked to consider extending the tax collection due date to March 2, 2020 without interest as has been past practice.

Budget Process – Set Work Session Date(s) (Tues, 2-18-2020 & Weds. 2-19-20 at 6:30 p.m.) – The Board considered and set by consensus Tuesday, February 18 at 6:30 p.m. and an additional date, if needed, of Wednesday, February 19 at 6:30 p.m. for work session dates.

Consider Attendance at 2020 MTA Annual Education Conference & Expo –Corrin asked if any Board Members are interested in attending the MTA Annual Conference and noted he will not be running for office again this year therefore he would not be attending; Carlton indicated he would like to attend, Kukulis will make arrangements.

Extended Public Comment: None.

Extended Township Board Comment: Hemgesberg questioned if no one runs for an office, what happens, Kukulis will discuss with County Clerk; Kukulis asked for Board direction regarding making the payment budgeted for the Rehmann Health Center and was directed to not make the payment for the February meeting while it is being considered; Gross noted the new town hall building lights have been installed and Kukulis additionally mentioned Consumers Energy installed a new thermostat at no cost to the township.

Items Approved:

- Motion by Hedrich, support by Hemgesberg, to approve the agenda, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the December 5, 2019 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to accept the bid from Mow & Snow LLC for Grounds Maintenance at the Wildwood Cemetery and Township Hall for the next three fiscal years beginning April 1, 2020 and continuing through March 31, 2023 at a rate of \$17,000.00 for the first year, \$17,170.00 for the second year, and \$17,341.70 for the third year. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hornak, to accept the bid from Mow & Snow LLC for Headstone Foundation Contractor at the Wildwood Cemetery for the next three fiscal years beginning April 1, 2020 and continuing through March 31, 2023 at a rate of \$.35/square inch. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Kukulis, to reappoint Pete Hemgesberg to the Planning Commission for a 3-year term ending March 31, 2023. Motion Carried.
- Motion by Hedrich, support by Carlton, to reappoint Ken Hornak to the Zoning Board of Appeals for a 3-year term ending March 31, 2023. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to reappoint Mary VanLoon and Robert Corrin to the Fire Authority Board for 2-year terms ending March 31, 2022. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to extend the winter tax collection due date to March 2, 2020, without interest. Motion Carried.
- Motion by Hornak, support by Hedrich, to pay bills, as presented. Bills totaled \$86,244.24. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to adjourn the meeting at 9:14 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**