

**Chesaning Township
Board of Trustees
Approved Minutes
Special Meeting
January 23, 2023 @ 6:00 p.m.**

Regular Meeting: Called to order at 6:00 p.m.

Pledge of Allegiance: The Pledge was led by the Board of Trustees.

Members Present: Supervisor Joe Ruthig, Treasurer Cathy Gross; Trustees: Peter Hemgesberg, Kevin Carlton, Bill Hedrich, and Ken Hornak

Members Absent: Clerk Julie Paulson;

Public Comments: None

Business: Consider Purchase of and Ongoing Cost of Accounting Software

Supervisor Ruthig explained to the Board that the desktop version of QuickBooks Financial Software purchased by the Township in 2021 will be discontinued and QuickBooks is referring their customers to the online version of their software. Sharon Theile, who was hired to convert the Township's Microsoft Money Program over to QuickBooks, called Intuit QuickBooks to confirm what version they recommend for the Township. QuickBooks recommended their QuickBooks Online Plus product and Sharon got pricing of \$85.00 per month, per license (2 licenses needed). Sharon told Supervisor Ruthig that QuickBooks is running a pricing promotion for the first year at half off so \$42.50 per month, per license would be charged the first year and then \$85.00 per license, per month each year thereafter. A 10% discount would be applied if we paid the fee annually instead of monthly. Ruthig said he called Michigan Township Association (MTA) who confirmed the online program of QuickBooks is fine to use and Cindy Dodge of MTA feels it is safer than the desktop version. Since the next Township Board Meeting is not until February 2nd, Supervisor Ruthig and Treasurer Gross felt the Board needed to vote now on spending the additional money for the accounting software so Sharon Theile could continue the process of getting the financial software converted and not have to wait two more weeks to continue working on the conversion.

Motion by Hornak, support by Carlton, to purchase QuickBooks Online Plus with 2 Licenses at a 50% discounted annual cost of \$457.50 per license for the year 2023, and pay the annual renewal fees as invoiced by QuickBooks estimated at \$2,000 per year. Roll Call Vote – Yeas: Carlton, Hedrich, Hornak, Hemgesberg, Gross, and Ruthig. Nays: None. 6 Yeas, 0 Nays. Motion Passed.

Extended Public Comments: None

Township Board Comments: None

Adjournment: Motion by Hemgesberg, support by Hedrich, to adjourn the meeting at 6:31 p.m. Motion Passed

Approved: _____

**Cathy Gross, Treasurer – Acting Secretary
Chesaning Township**

Supervisor Approval – Yes___ No___

Change Requests_____

Supervisor Joe Ruthig_____ Date:_____