

**TOWNSHIP OF CHESANING**  
**APPROVED**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**MEETING MINUTES**  
**October 5, 2023**  
**7:00 P.M.**

**Regular Meeting:** Called to order at 7:00 p.m.

**Pledge of Allegiance** was led by the Board of Trustees.

**Members Present:** Supervisor Joe Ruthig, Clerk Julie Paulson, Treasurer Cathy Gross, Trustees: Pete Hemgesberg, Kevin Carlton, Bill Hedrich and Ken Hornak. **Members Absent:** None.

**Approval of Agenda:** Agenda was presented for approval. Motion by Hornak, support by Hedrich, to approve the October 5, 2023 agenda as presented. Vote: All yeas. Motion Passed.

**Approval of Minutes:** September 7, 2023 regular board meeting minutes were presented for approval. **MOTION** by Hemgesberg, support by Hedrich to approve the September 7, 2023 Regular Board Meeting Minutes as presented. Vote: All yeas. Motion Passed.

**Presentations:** None.

**Correspondence:** None.

**Brief Public Comments:** Began at 7:02 p.m. Comments were received from one member of the public. Ended at 7:03 p.m.

**Committee/Board Reports:**

County Commissioner –  
County Road Commission –  
SCTOA –

**Cemetery-** Everything looks good, we will need to turn off the water soon.  
Building Official –

Ordinance Enforcement Officer –

**Rehmann Health Center-** Presented by Treasurer Gross. There was no Dental Clinic for the month of October and the next Mobil Dental Clinic will be November 21<sup>st</sup>. WIC is now in person at the center 2 times a month.

**Fire Board** – Presented by Supervisor Ruthig. Meeting was held on September 13, 2023. 17 calls for September, 138 for the year. CBFDF provided coverage for the Old Gas Tractor Show with no issues. Last of the \$125,000 Saginaw Co ARPA Grant has been submitted. CBFDF out of pocket expense was \$2,013. FEMA Grant was received. \$207,000 was awarded. Will be used for SCBA equipment. CBFDF was awarded a total of \$372,000 in grants over the course of the last year. Audit was received with only one recommendation concerning the way payroll is being handled due to the CBFDF now using Paycheck as their payroll service.

MMWA –

Task Force-

Park's & Rec-

### **Board Officials Reports:**

**Supervisor:** Meeting in Saginaw with SAGA on Sept 18<sup>th</sup>. A new layer was added to show Woodlots vs Agriculture to be used in determining Qualified Ag Exemptions. Officers were elected for the upcoming year. Chairman; Russ Taylor, Vice Chairman; David Johnson, Treasurer; Rob Gross, and Secretary; Megan Weaver. David Meyer was appointed Legal Counsel. Tina Fisher of Roberts, Boehler, and Fisher was appointed as Accountant. Ken Berthiaume was appointed as Auditor. Norm Bamberger of My Member Insurance Agency was appointed as insurance agent. Meeting dates were set for 2024. Jan 22<sup>nd</sup>, April 15<sup>th</sup>, July 15<sup>th</sup>, September 16<sup>th</sup>.

Yesterday, Chesaning Twp closed on the purchase of three acres on the SE corner of Ditch Rd. and Niver Rd. This property will be used as overflow parking for Parshallburg Park.

Final paperwork has been filed and Chesaning Twp can start spending monies for the Parshallburg Park Kayak launch. We will consider tonight under new business a contract with OHM to manage the project of updating the park and installation of the new ADA kayak launch. As per the contract, final plans and design to be completed by the spring and construction is scheduled to begin in August 2024.

**Clerk:** We received the State Funded Drop Box for Absentee Ballots and we now will have 2 drop boxes affixed to the Township Building. One for Absentee Ballots and One for everything else.

I have submitted the Board approved Agreement and Resolution to the county in regards to a central site for the 9 days of early voting, which will in turn be submitted to the State of Michigan in order for the county to begin the application process for the grant.

An email was just received by the Clerk's office from the Michigan Secretary of State as to new election training with regards to changes due to the passage of proposal 2022-2.

**Treasurer:** We are still collecting summer taxes with a current 2% interest fee. Taxes can be paid here at the Township up until March 1<sup>st</sup>, 2024. 84% of our residents have paid their summer taxes.

### **Unfinished Business:**

- **Discussion About ARPA Fund Expenditures:** A continued review of possible ideas for the Township's ARPA Funds. Among the items on the list that we have already used a portion of our ARPA Funds for include 1. Land Acquisition for Parshallburg Park in the amount of \$25,000, 2. Replace Copy Machines with a new Copier in the amount of \$6,050 and 3. an updated phone system which was approved September, 2023 in the amount of \$2,970. Having power/lighting installed for the Mausoleum Flag Pole before winter was discussed as a next project. Further suggestions encouraged as we have until December, 2024 to have our projects earmarked.

### **New Business:**

- **Consider Acceptance of Chesaning Township Audit:** **MOTION** by Hornak, support by Gross, to accept the 2022-2023 Chesaning Township Audit as presented. Roll Call Vote: yeas: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Paulson and Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.
- **Consider Special Assessment Roll Property Additions and Deletions:** **MOTION** by Hedrich, support by Hemgesberg, to approve the Special Assessment Roll Property additions, parcel #13-09-3-03-1001-007, Gary Road and parcel #13-09-3-07-2002-002, Baldwin Road, bringing the total to 946. Roll Call Vote: Yeas: Hemgesberg, Gross, Paulson, Carlton, Hedrich, Hornak and Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.

- Consider 2023 Winter Tax Refuse and Recycling Assessment rate: **MOTION** by Hornak, support by Carlton to approve for the 2023-2024 Winter Tax Refuse & Recycle Assessment rate to stay at \$170.00. Roll Call Vote: Yeas: Hornak, Hemgesberg, Hedrich, Gross, Paulson, Carlton, and Ruthig. 7 yeas, 0 nays. Motion Passed.
- Consider Budget Amendment for DTE Escrow Expected Revenue and Expenditures: **MOTION** by Paulson, support by Carlton to approve the proposed budget amendment to the 2023-2024 Chesaning Township Budget changing under Expected Revenue: Portion Fund Balance Forward DTE Escrow from \$23,390 to \$22,703 and change under Expected General Disbursements: DTE Escrow from \$23,390 to \$22,703. Also, to change the Total Budgeted Revenue and Total Budgeted Disbursements from \$977,222.60 to \$976,535.60. Roll Call Vote: Yeas: Hedrich, Hornak, Hemgesberg, Gross, Paulson, Carlton, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.
- Consider Contract with OHM for Parshalburg Park Kayak Launch Project: **MOTION** by Paulson, support by Hornak to enter into the contract with OHM as presented for the Parshallburg Park Kayak Launch Project. Roll Call Vote: Yeas: Hedrich, Hornak, Hemgesberg, Gross, Paulson, Carlton, Hedrich and Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.

**Public Comments:** Began at 7:35 pm. Public comments were received by approximately 4 in attendance. Ended at 7:46 pm.

**Approval of Bills:** **MOTION** by Hornak, support by Paulson, to pay the bills as presented totaling \$35,398.76. Roll Call Vote – Yeas: Paulson, Gross, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.

**Adjournment:** Motion by Carlton, support by Hedrich, to adjourn the meeting at 7:52 p.m. Motion Passed.

Approved: \_\_\_\_\_

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**Julie C. Paulson, Clerk**  
**Chesaning Township**

Supervisor Approval – Yes\_\_\_ No\_\_\_

Change Requests\_\_\_\_\_

Supervisor Joe Ruthig\_\_\_\_\_ Date:\_\_\_\_\_