

TOWNSHIP OF CHESANING  
APPROVED  
MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
MEETING MINUTES  
February 1, 2024  
7:00 P.M.

**Regular Meeting:** Called to order at 7:01 p.m.

**Pledge of Allegiance** was led by the Board of Trustees.

**Members Present:** Supervisor Joe Ruthig, Clerk Daniel Himstedt, Treasurer Cathy Gross, Trustees: Kevin Carlton, Pete Hemgesberg, Bill Hedrich and Ken Hornak.

**Approval of Agenda:** Agenda was presented for approval. Motion by Hedrich, support by Hornak, to approve the February 1, 2024 agenda. Motion Passed.

**Approval of Minutes:** January 4, 2024 Regular board meeting minutes were presented for approval . MOTION by Hemgesberg, support by Hedrich to approve the January 4, 2024 Regular Board Meeting Minutes. Motion Passed.

**Presentations:** None

**Correspondence:** None.

**Brief Public Comments:** None.

**Committee/Board Reports:**

- County Commissioner-Dennis Harris
- County Road Commission-Dennis Borchard
- SCTOA-Ken Hornak
- Cemetery-Daniel Himstedt, Peter Hemgesberg, Bill Hedrich
- Building Official-Rob Kehoe
- Ordinance Enforcement Officer-Dan Kuhn
- **Rehmann Health Center**-Cathy Gross: Mobile Dental Clinic scheduled February 27th. There are a couple WIC clinics scheduled and United Appeal is still collecting and will collect until April. Currently collections are a little ahead of last year.
- **Fire Board** -Joe Ruthig: Meeting was held on January 10, 2024. There are 193 calls year to date and 14 calls for the month of December. Most of the calls were for accidents not for fire. All of the new SCBA equipment has been delivered and are now in service. There was a large commercial fire on M-57. EGLE, MDOT, MSP, and Local DPW were involved. Insurance says it was a 3.6-million-dollar loss caused by an E-scooter battery that was being charged. Cbfd is currently working on next year's budget. Since the first of the year there have been 3 commercial structure fires. New member has started who has all his training from Hazelton Township.
- **MMWA**-Daniel Himstedt, Ken Hornak: Next meeting will be held February 12, 2024. Ken will be attending. A discussion was held that waste that does not fit in the regular container or is placed in a non-approved container will be tagged and not picked up. 2 bulk items are still allowed each week.
- **Task Force**-Meeting was held January 23rd.
- Parks & Rec-Kevin Carlton

**Board Officials Reports:**

**Supervisor:** Ken Hornak had a birthday on January 31,2024. Happy Birthday Ken. Saginaw County Road Commission met at the Township Hall on January 31, 2024. They are going to be replacing every road sign in the Township beginning in the summer. Doing more recovery of signs damaged due to accidents. Last year they recovered around \$20,000 from insurance companies for damaged signs. Anything that will be chip sealed this year will have potholes filled first. There was over 3 million dollars spent on Township roads last year. Allotments were up about 4% this year. Spent time talking about the 2 mill proposal that will be on the ballot in August. All the money allocated would go to the county and then be set aside for the

Township. Supervisor attended the SAGA meeting on January 22, 2024. They reviewed the budget; finances are strong at this time. Current budget is \$367,000. Update on layers: Precincts and polling locations. Updated drains and section corners. Also did an acreage update for Chesaning Township Master Plan. Next aerial photos are scheduled for spring of 2025. Next meeting is scheduled for April 15, 2024.

PC meeting scheduled for February 7, 2024. Meeting will have a shortened agenda due to Phil Schmiede's passing. Public hearing to look at storm water runoff that Saginaw County is proposing that we join with them in an ordinance will still occur. Will have to find someone sit on the commission to complete Phil Schmiede's term which will run through March 31, 2025. Senator Kevin Daley, Michigan District 26 which is part of Genesee, Lapeer, Saginaw, and Tuscola counties will be holding a Town Hall meeting on February 12 at 10:00 AM. The public is invited to meet Senator Daley and ask questions. Chesaning Township Budget Workshop will be on February 14, 2024 at 6:00 PM and if needed on the 15th.

**Clerk:** Postcards for early voting were sent out by Saginaw County. Every voter in the county received one. Absentee Ballots are being sent out. The Public Accuracy Test for the tabulators is set for February 12, 2024 at 4:00PM. This will be published in the Saginaw News.

**Treasurer:** Summer taxes are being collected with 6% interest and the last day to pay summer and winter taxes at the office will be Thursday February 29, 2024. The township office will be open from 9:00 to 5:00 that day. As of February 1, 2024 62% of total taxes levied have been paid with 91% of summer taxes paid. The March Board of Review meeting is coming up and this is the only time property owners can discuss property values with the Township. Assessment Notices will be sent out by February 26, 2024. Veteran exemptions and Poverty exemptions will be addressed at this meeting. Currently there are 2 applications for poverty exemptions. This season there were two checks that were returned for insufficient funds but both parties came forward and paid taxes and covered the \$40.00 Non-Sufficient Fund fee.

#### **Unfinished Business:**

- **Discussion About ARPA Fund Expenditures:** ARPA funds need to be allocated by the end of 2024. In the process of putting power to the Mausoleum. Discussion has been had about a pavilion in the Township Park with a possible cost of \$25,000. Discussion has also been held about flooring in the Township Hall. Flooring for the entire hall would run around \$15,000 to \$17,000 dollars. We still have \$196,000 dollars to allocate. May want to consider putting gravel down by Parshallburg Park. ARPA funds can be used to work on roads if they haven't been allocated. The board is considering a 14 by 18-foot covered pavilion with cement slab. It will be located at the Township Park right next to the sidewalk making it Handicapped accessible. **MOTION** by Hedrich to obtain bids for a pavilion at Township Park supported by Hornak. Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hedrich, Hornak, Hemgesberg and Ruthig. Nays: None. Motion Passed. **MOTION** by Carlton to obtain bids to do flooring for the Township Hall supported by Gross Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hedrich, Hornak, Hemgesberg and Ruthig. Nays: None. Motion Passed.
- **Consider Purchase of Board Room Chairs (\$1,400.00 ARPA):** Quote obtained from McNalley Office Services for 7 high back black office chairs. Each chair would be \$200.00. **MOTION** by Hornak to purchase 7 chairs for board room supported by Hemgesberg Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hedrich, Hornak, Hemgesberg and Ruthig. Nays: None. Motion Passed.

#### **New Business:**

- **Consider Adoption of Resolution of Poverty Exemption:** Every year the Board is required to adopt a poverty exemption resolution for the Township. The only thing the board can change is the amount of the asset level test which is currently set at \$18,500.00. The Federal Poverty Guidelines are set by the State and are not set by the Board. **MOTION** by Hornak to adopt the 2024 Poverty Exempt Income Guidelines supported by Hemgesberg. Motion Denied. Following further discussion, the Board discussed the need to increase the amount of the asset level test. **MOTION** by Hornak to adopt the Poverty Exemption Resolution with the asset level test amount increased to \$20,000.00 supported by Hemgesberg Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hedrich, Hornak, Hemgesberg and Ruthig. Nays: None. Motion Passed.
- **Consider Purchase of Board Room Tables (\$1,825.00 ARPA):** McNalley Office Services also provides tables. Bid given for new table tops using existing legs. One table will need legs to make the boardroom table match. Supervisor would also like to order new chairs for the offices. **MOTION** by Gross to purchase new tables from

McNalley Office Services for \$1,825.00 supported by Carlton Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hedrich, Hornak, Hemgesberg and Ruthig. Nays: None. Motion Passed.

- **Consider Contract with Saginaw Future (\$500.00):** Every year the board contracts with Saginaw Future. They do economic development work. **MOTION** by Hemgesberg to continue our relationship with Saginaw Future and enter into another year contract for \$500.00 supported by Hedrich. Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hedrich, Hornak, Hemgesberg and Ruthig. Nays: None. Motion Passed.

**Public Comments:** None

**Township Board Comment:** None

**Approval of Bills:** MOTION by Gross, supported by Hornak, to pay the bills as presented totaling \$142,307.54. \$104,000.00 was fire money which came in and went out. Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hedrich, Hornak, Hemgesberg and Ruthig. Nays: None. Motion Passed.

**Adjournment:** Motion by Carlton, supported by Hemgesberg, to adjourn the meeting at 8:03 p.m. Motion Passed.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Daniel Himstedt, Clerk Chesaning Township

Supervisor Approval – Yes\_\_\_ No\_\_\_

Change Requests\_\_\_\_\_

Supervisor Joe Ruthig\_\_\_\_\_ Date:\_\_\_\_\_